



Ankeny Community Theatre Volunteer Opportunities



Name _____

Address _____ City _____ Zip _____

Home Phone _____ Work Phone _____

Email _____

Thank you for volunteering at ACT. To help keep our records up-to-date, please fill out this form even though you may have filled out one in the past. This helps us keep you working in the areas that you are interested in at the present time. If you have any questions about any of these opportunities, please call the theater at 964-5007 and leave a message or email information@ankenycommunitytheatre.com. A committee chairperson will contact you.

I am interested in helping ACT in the following areas:

- _____ Usher: Welcome audiences and take them to their seats.
- _____ Concessions: Assist at intermission with the serving of drinks and snacks.
- _____ Concessions: Coordinate purchasing and delivering concessions to the theater.
- _____ Directing, producing, lights and sound.
- _____ Sets: Help design, construct and paint the sets.
- _____ Stage Assistance: Help acquire props, assist actors during the performances and help with set changes during the shows.
- _____ Costumes: Design, make or find costumes.
- _____ Hair and Make-up: Provide assistance to actors during the run of the show.
- _____ Mailings: Assist with preparing mailings - folding, stuffing, stamping newsletters and post cards.
- _____ Special Events: Help organize snacks and drinks for the AfterGlow parties or annual board meeting; work at SummerFest booth and other theater events.

I would like to help serve on the following committees:

- _____ Marketing: Work on advertising for each show, acquire advertisers for playbills, help market special events.
- _____ Production: Help the director pull together all the resources needed for the production.
- _____ Membership: Help with membership meeting, help with Telephone, or host the AfterGlow parties.
- _____ Fundraising: Solicit sponsorships from businesses, apply for grants, do special events.
- _____ Building: Clean and prepare the theater before each show.
- _____ Volunteers: Maintain the volunteer database and match skills with needs.
- _____ Children's Theater: Help with after-school, Saturday or summer programs.
(Screening application and reference checks required).
- _____ Play Selection: Help select a season of shows for board approval.

I am available to help: _____ mornings _____ afternoons _____ evenings _____ weekends