



Ankeny Community Theatre

Board Meeting

4/1/2020 - 6:00PM

MEMBERS PRESENT:

Matt Tuttle, Susan Casber, Ali Kirwen, Joe Kirwen, Brad Church, Tammy Sposeto, Robert Uy, Whitney Welp, Tamie Mullen, Cheryl Clark, John Claes, Allyson Martens

MEMBERS ABSENT:

The meeting was called to order at 6:15 PM by Susan Casber.

General announcements

No announcements.

February Meeting Minutes

Cheryl requested amendment to minutes.

Tammy abstains. Cheryl motions, John seconds. Motion passes.

Treasurer's Report

Joe will send out report later today.

Committee Reports see attachments for full report details

Building & Operations:

Robert sent an email to replace theatre seats but we haven't heard back yet.

Data Management:

No additional information.

Education:

No additional information.

Finance:

No additional information.

Fundraising:

No additional information.

Marketing:

Nicole is on board as our graphic designer.

Membership & Sales:

Our membership meeting is scheduled for Monday, September 21 at the United Methodist Church in Ankeny.

Play Selection:

No additional information.

Production:

No additional information.

Volunteers:

No additional information.

Old Business**Strategic Plan Review:**

Susan sent out an example description for the education committee.

New Location:

We decided to not go with the new location at this time. It was going to cost \$30,000 to clean the location. The timing isn't great for fundraising with the current situation (COVID-19).

New Business**Spring Retreat:**

With COVID-19 we will need to cancel.

Building Day:

If someone wants to schedule individual days to pick up the theater. Send an event to calendar@ankeny-communitytheatre.com. Cheryl has previously pruned the costume area.

Camp Cancellation:

No one has signed up for camp since the COVID-19 pandemic notice. We need to have a decision by the end of April 30th. Cheryl made a motion that if school is cancelled for the rest of the year, we will cancel camp. If they haven't made a decision by May 6th we will decide later. Tamra seconds. Motion passed.

Reopening ACT after COVID-19:

Cheryl shared slides on reopening after a disaster. Face to face rehearsal is out of the question at the moment. The suggestion was made to have an adhoc committee discuss when to reopen and present that to the board for approval. We discussed having people use hand sanitizer at the door but did not come to a consensus.

A suggestion was made that we could have an online performance. We will need to talk with the playwrights to make sure this is ok.

Tammy requested that the board put together Facebook posts that we can send out while we are closed. Cheryl made a suggestion to post information about the new season.

Susan, Cheryl, Brad, Tammy and Ali will be on the committee to discuss when we reopen ACT.

Tamra motioned to adjourn, Ali seconded. Passed.

Upcoming board meetings:

Regular Board Meeting – Wed., May. 6th, 6:00 PM

Amendments

Due to the situation with COVID-19 several updates to the minutes have taken place over the course of April.

Season 2020 Printing:

Susan motioned that we postpone printing 2020-2021 season publicity until we have a an opportunity to discuss implications of COVID-19 on the season at June 2020 board meeting. Allyson seconded. Brad, Ali, John, Cheryl, Whitney, and Matt were in agreement. Motion passes.

Camp Cancellation:

Due to the schools being closed for the season, Whitney made a motion to cancel camp and pay Lynn for time spent organizing camp. Ali seconded. John, Tammy, Tamie, Brad, Robert, Cheryl and Susan in agreement. Motion passes.

Virtual Readers Theater:

A motion was made from the Play Selection Committee. ACT will prepare and produce a virtual readers theater event on May 17 at 7:30 PM. Director will be Cheryl Clark and the show will be *Al Takes a Bride*. Attendance will be by registration only and no ticket fee will be charged. Ali, Whitney, Susan, John, Tammy, Brad, Allyson, Tamie, Cheryl, and Joe all vote yes. Motion passes.

Play Schedule Change:

Cheryl and Susan make a motion that:

All shows for the rest of the season have been postponed. Makes sense since we cancelled July camps and rehearsals could not take place.

Piece of My Heart will take the October slot for 2020 instead of Beverly Hillbillies. Nobody applied to direct it anyway and we can get a refund for it. Play selection will look at it again. Frank Sposeto has agreed to continue as director and will contact his cast and crew for availability.

Wizard of Oz will take the December slot for 2020 instead of It's a Wonderful Life which will go to the 2021 season. Play selection was having a tough time finding a holiday show anyway for the 2021 season. Barb Wagner has agreed to continue as director and will contact her cast and crew for availability.

Brad seconded. John, Ali, Joe, Allyson, Cheryl, Whitney and Matt all agree. Tammy abstains.